



## **PROCEDURES FOR RENEWAL OF MOTOR VEHICLE LICENCES & PURCHASE OF NEW LICENCES**

THE GUYANA REVENUE AUTHORITY WISHES TO ADVISE THE GENERAL PUBLIC THAT THE GENERAL & SPECIFIC REQUIREMENTS FOR THE PURCHASE OR RENEWAL OF MOTOR VEHICLE LICENCES MUST BE COMPLIED WITH TO ENSURE THE SMOOTH PROCESSING OF MOTOR VEHICLE LICENCES AT GRA OFFICES. OWNERS SUBMITTING APPLICATIONS FOR THE RENEWALS OF LICENCES ARE THEREFORE ENCOURAGED TO TAKE NOTE OF THESE REQUIREMENTS ARE DETAILED BELOW.

### **GENERAL REQUIREMENTS FOR PURCHASE/RENEWAL OF A MOTOR VEHICLE LICENCE:**

- TAXPAYER IDENTIFICATION NUMBER (TIN)
- MOTOR VEHICLE LICENCE FOR 2009
- REGISTRATION CERTIFICATE
- FITNESS

IN ADDITION TO THESE GENERAL REQUIREMENTS, PLEASE BE ADVISED THAT **A VALID ROAD SERVICE LICENCE FROM GUYANA POLICE FORCE** WILL BE REQUIRED IN CASES WHERE THE APPLICATION IS FOR A MINI BUS VEHICLE LICENCE (**HIRE 'B' SERIES**)

FOR FURTHER INFORMATION AND ASSISTANCE ON THE PROCEDURES FOR APPLYING FOR A MOTOR VEHICLE ROAD LICENCES PERSONS ARE ENCOURAGED TO CONTACT THE TAX OPERATIONS AND SERVICES DEPARTMENT ON TELEPHONE NUMBERS 226-1273, 226-4570 OR 225-6143 OR VISIT US AT THE LICENCE REVENUE OFFICE SITUATED PRINCESS AND SMYTH STREETS, GEORGETOWN.